

Star Technologies

<https://star-technologies.co.in/job/e-commerce-executive/>

E-Commerce Executive

Description

Online Sales on Portals Amazon, Flipkart, India- Mart, Alibaba as per targets, Living Preferably in West Delhi.

Responsibilities

- Managing Catalogue listing and products upload on all online/E-market places
- Order Management, Processing, Coordinate with Logistics and maintaining Order status
- Launching various Promotional campaign and promotions on E-Market platforms
- Record all order details in the database, Return Management
- Highlight Price Competition and manage Offers
- Troubleshoot poor rankings and develop strategies for improvement

Skills

- Good communication skills.
- Good written and spoken English.
- Well versed with MS Office including MS Word, Excel, Powerpoint etc.
- SEO,SMM,Ad-Word Campaign,YouTube Campaign,WhatsApp Marketing
- Post creation,Blog writing,Website development.

Hiring organization

Star Informatics Pvt. Ltd.

Job Location

Janak Puri, New Delhi, India

Date posted

October 30, 2019

Experience

At least 2 years experience with digital Marketing and online sales.